

# Privacy Policy

This Privacy Policy sets out the data processing practices carried out through the use of the Internet and any other electronic communications networks by **Rieves Lotteries Ltd**. If you have any requests concerning your personal information or any queries with regard to these practices please contact our Data Protection Controller at **admin@rieves.co.uk**. Please note that all data thus captured will be used and held in accordance with the requirements of the Data Protection Act 1998.

## Information Collected

We collect information from visitors to this website through the use of online forms, email hyperlinks and every time you email us your details. We collect additional information automatically about your visit to our website; please see our Cookies Policy below for further information on data collected through Cookies.

## Use of Personal Information

We process personal information collected via this website for the purposes of:

- paying prizes to lottery winners
- providing and personalising our services
- dealing with your inquiries and requests
- administering accounts relating to our customers
- maintaining information as a reference to our general resource
- providing you with information about products and services

## If using a Data Capture Form

We will send you information according to the preferences you submitted via our data capture form. If you would like to change these preferences at any point, please email us at **admin@rieves.co.uk**.

## Marketing

Please note that your information may be used to send you details of those products or services that we offer that we have identified as likely to be of interest to you. This will be in accordance with the preferences that you indicated when you completed your order form/data capture form. If at any point you would like to opt-out of receiving communications from us, or would like to change the channels (such as email or post) that we use to contact you, please contact our Data Protection Controller at email address: **admin@rieves.co.uk**, or please write to: **Data Protection Controller, Rieves Lotteries Ltd, Barking House, Farndon Road, Market Harborough, Leicestershire LE16 9NP** requesting us to amend your preferences.

## Disclosures

We will not share your data with third parties except as required to do so by Government bodies and law enforcement agents.

## Other Websites

Our website may contain links to other websites that are outside our control and are not covered by this Privacy Policy. If you access other sites using the links provided, the operators of these sites may collect information from you that will be used by them in accordance with their privacy policy, which may differ from ours.

## **Subject Access Requests**

You have the right to see what personal data we hold about you. To obtain a copy of the personal information we hold about you, please write to us at **Data Protection Controller, Rieves Lotteries Ltd, Barking House, Farndon Road, Market Harborough, Leicestershire LE16 9NP**. Please note that we reserve the right to charge a fee of up to £10 for any such request.

## **Amendments**

Please note that this privacy policy is subject to change from time to time. It was last updated in January 2016.

## **Use of Cookies**

A cookie is a small piece of information sent by a web server to a web browser, which enables the server to collect information from the browser. Find out more about cookies on [www.allaboutcookies.org](http://www.allaboutcookies.org) We use cookies to identify you when you visit this website and to keep track of your browsing patterns and build up a demographic profile. Our use of cookies also allows registered users to be presented with a personalised version of the site, carry out transactions and have access to information about their account. Most browsers will allow you to turn off cookies. If you want to know how to do this please look at the menu on your browser, or look at the instruction on [www.allaboutcookies.org](http://www.allaboutcookies.org)

Please note however that turning off cookies will restrict your use of our website.